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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President  Frank Kusmer – Secretary  Craig Watson – Treasurer (Absent)  Gary Sutherland – Operations Director  Michelle Sing –Women’s League Director  Greg Rash – Membership Director | Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large (Absent)  Jacquie Breadon – Junior Development Director  Brian Vikner – Men’s League Director  Eliza Haight – Club Manager |

* **Call to Order** – 6:00pm – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from June 14, 2023.
* **General Board Items** – Lawrence
  + Dues increase discussion – 3% in past years was the guidance; will await the new budget and Craig’s review next month
  + Bubble annual savings contribution – *Motion: Transfer $100,000 from the General Fund to the Restricted Savings Fund before the end of August 2023.* – motion passes unanimously.
  + CEBA Loan – Motion: *Authorize repayment of the $40,000 CEBA loan before year-end.* – motion passes unanimously.
* **Financials** – Craig is way (carried forward to next month)
* **Survey Review** – Greg
  + Overall satisfaction is high – main area to improve is washrooms & changing facilities
  + Courts usage satisfaction improved from last survey; Program delivery 80% positive
  + Booking court time 84% positive; Coaching 90% positive
  + Booking system & rules 85% say they are fair; Socials 88% positive
  + General feedback: Positives are membership experience & value, staff & manager, club atmosphere; Improvements needed in washrooms, parking, court surface & outdoor lighting.
* **Strategy Development Initiative** – Michelle
  + Deferred to committee for additional work.
* **Custom System Update** – Greg
  + Overall work quality is high; a bit behind schedule (2 weeks) is normal;
  + Phase – 1 Research & Requirements is completed
  + Phase 2 Design Develop Test Deploy – design completed (wireframe, style guide, front end design, database design, development guidelines); Development in progress on front-end and back-end software.
* **Burnaby Open Update** – Nick
  + Was largest in our history with 617 entries (over 200 played dual events)
  + Lots of long matches; will likely start 1 day earlier next time
  + Auctions raised $1,270 ($500 to Kids Sports; $270 from coach lessons to our own Jr Development; Remainer tbd or to Homeless Shelter)
  + Generated $23,000 net income
  + Club support too low; We need more adult volunteers (mostly for on the courts) and may consider hiring staff for the tournament next time.
  + Lawrence - Need action proposals for next year to help improve.
* **Operations** – Eliza
  + New windscreens on outdoor courts 5 & 6 are installed now
  + All outdoor lights were replaced prior to Burnaby Open
  + July 24-27 we will host the U18 Jr Provincials
  + Advised City we observe unauthorized coaching at times
  + Bubble up Sept 28, reopening around Oct 4
* **Coaching Committee Update** – Frank
  + Summer Clinics are off to a slow start with first week cancelled due to low enrollment; Provided some suggestions to Kris Santoso (website, advance payments, 2 day clinic option) and we are monitoring.
  + Jack requested indoor court time for a clinic 3 days a week for kids entering competitions. Would use 3 courts from 6am to 8am. Being reviewed.
  + Working with Shelley to determine court time.
* **Socials** – Barb
  + BBQ & Racquet Testing event was a success; 30 turned out; Had Yonex and Babolat free test racquets available
  + Email Barb ideas Thurs night doubles
* **Jr Player Support** – Jacquie
  + Jason made 2 singles finals; Owen & partner made 4 doubles finals and won 3.
  + Will bring ideas to potentially provide monetary support to next board meeting
* **Facilities** – Gary
  + Working on washroom quotes
  + Investigating ant problems and possible remediation costs in clubhouse
* **Next Meeting Date** – Aug 9, 2023 (Zoom)
* **Adjournment**