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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President  Frank Kusmer – Secretary  Craig Watson – Treasurer  Gary Sutherland – Operations Director  Michelle Sing – Women’s League Director  Greg Rash – Membership Director | Nick Lee – Tournament Director (Absent)  Barb Crowley – Social Director  Jas Khera – Director at Large  Jacquie Breadon – Junior Development Director  Brian Vikner – Men’s League Director (Absent)  Eliza Haight – Club Manager |

* **Call to Order** – 6:00pm – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from Feb 8, 2023
* **General Board Items** – Lawrence
  + Diversity Report – Deferred to May
  + Miscl: Sent Civic report to start board focus on relationship building to board members to review; Two BTC summer courts in place from Burnaby on back courts for program use; Burnaby Open budget coming from Nick soon; Eliza to ensure pickleball lines from a Burnaby approved summer pickleball tournament do not permanently mark our courts.
* **Membership Committee & New BTC System** – Greg
  + Propose we have Eugene evaluate designing a new booking system. He is fully qualified and results will be independently evaluated by Greg for best practices as he has lots of experience in significant software projects.
  + Jegy system now has many weaknesses and isn’t meeting our needs: ongoing tech issues; too many manual things to track; coding changes for new rules can be complex or impossible. Current costs are $7k per year.
  + Explored other off-the-shelf options: None meet our unique needs, plus we’d need an additional financial software package added.
  + A custom designed software system if implemented should cost about 25% of the current annual costs now. In the long run, a new custom system would cost around $28K over 10 yrs, vs $70k with current system.
  + Eugene has detailed unique knowledge of our systems and booking rules which provides a great benefit as a designer & programmer for a new system.
  + Having data parameters designed for our own needs should keep it stable and flexible, making changes and reporting easier and faster.
  + *Motion: Approve $2K for the research phase on a new custom system to be completed by Eugene – Approved unanimously.*
* **Financials** – Craig
  + Mar 2023 Results: Surplus $180.3k vs $131.1k Budget, $49.1k above budget

- Revenues $447k vs. 375k Budget, $72.3k above budget; Coaching Court Rental +25k; Tennis Court Fees +23k; Camp +9.3k

- Expenses $267k vs. $244k we are $23.1k above budget; Repairs +22.8k; Fortis +13k; Accounting +7k

* **Operations** – Gary
  + Dealing with ant infestation in clubhouse
  + Washroom need a new update – tbd for next budget cycle
  + Getting quotes to repair leaking roof on sheds at back (electrical components in it need protection)
  + 60 lights to be stored – 40 in shed plus shelves inside coaching units; each light will be blown out clean, put in plastic bag and stored in dedicated shelving.
* **Operations** – Eliza
  + Clubhouse use policy had been recently discussed, including for large bookings. Eliza has developed a policy.
  + Bubble takedown coordinated: light storage is in place; 25Apr last day of play; Fri 28Apr bubble will be put in warehouse storage.
* **Coaching Update** – Frank
  + Coaches have a similar indoor schedule to last year: Jack = 60hrs/wk; Uros = 33hrs/wk; Shelley = 14 hrs/wk; Simon = 5 hrs/wk.
  + Contracts expire Aug 31, and will be updated over the summer
  + Outdoor schedule this summer will be similar to their indoor schedule and is being coordinated by Eliza
  + We have contracted with coach Kris Santoso again to run another summer weekly junior tennis camp – July 4 to Aug 31, 8am to 11am, Mon to Thurs on 4 courts, 6 & 7 plus 2 courts at the back we have again secured from Burnaby.
  + BTC make 45% of profits + GST, or $20/hr/court used minimum.
  + The Coaching Committee will make recommendations on the use of indoor court 5 for coaching at a future board meeting.
* **Socials** – Barb
  + Mar 17 had past night/no tennis; 30 people came – well received
  + Likely will coordinate social/BBQ end of May
* **Next Meeting Date** – May 10, 2023
* **Adjournment**

**To-Do List**

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| Lawrence | - Lawrence & Sat will discuss court improvements and outdoor court lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. |
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| Craig | - |
| Frank | - |
| Michelle | - |
| Barb | - |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Greg | - |
| Nick | - |
| Gary | - |
| Eliza | - Ensure pickleball lines from a Burnaby approved summer pickleball tournament do not permanently mark our courts.  - Assess video alternatives inside new bubble and costs |
| All | - |

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