****

**Board Directors**

|  |  |
| --- | --- |
| Lawrence Kumar – President  Sat Gill – Vice President (absent)  Frank Kusmer – Secretary - late  Craig Watson – Treasurer - late  Gary Sutherland – Operations Director  Peter Upper – Men’s League Director  Greg Rash – Membership Director | Michelle Sing – Women’s League Director  Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large - late  Jacquie Breadon – Junior Development Director  Eliza Haight – Club Manager (absent) |

* **Call to Order** – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from Apr 13, 2022
* **General Board Items** – Lawrence
  + Bubble Replacement Status
    - * Concrete repair in progress. Roaron targets completion by May 28
      * Decreased size of concrete pad expansion around annex due to clash with underground electrical wiring after confirming with Kirk
      * Farley to provide measurements and design of new bubble for approval
      * Total project spending up to ~$150k out of initial $200k transferred. More funds will be required shortly to pay Roaron for concrete repair.
      * We will confirm with city if work is completed on time to reinstate our summer allotment of 6 courts
* **Rules Committee** – Greg
  + Survey status
    - * Reviewed survey questions – no changes
      * Reviewed timeline for survey, incl. communications, and final report on results to Board for July board meeting
      * Will offer prize incentives to encourage higher participation
* **Facilities Maintenance** – Gary
  + Carpenter removed siding from clubhouse office – should be finished by June
  + Selected new paint colour for clubhouse with Remdal
  + Decided not necessary to close clubhouse during repairs
  + Jacquie noted poor condition of floors that should be replaced. Gary prioritized exterior repairs to prevent water or other damage to interior.

We have a standing $10k budget for clubhouse repairs & maintenance. Gary can decide what projects need priority next year and plan accordingly.

* **Tournament Update** – Nick
  + Reviewed budget for tournament – estimate profit of $5500 + auction items
  + Set entry fees but decided not to charge $10 extra fee
  + TC designated BO a ‘1000’ event meaning we have to offer $5k prize money
  + TBC will give $1000 towards the cost of balls (to indirectly support prize money)
  + Richmond has over 300 entrants (but surprisingly very few women registered) which should bode well for interest in Burnaby Open
  + Tournaments this year Richmond/Delta/Burnaby/Stanley Park well spaced out
  + Did not plan for bbq but Jas will try to organize volunteers for bbq; ask members for volunteers
  + Collection of auction items still in progress; considering ways to maximize proceeds and discourage low bidders
* **Financials** – Craig
  + Revenue to end of April $439k less Expenses to end of April $284k = Surplus to end of April $155k
* **Societies Act** – Michelle
  + Societies Act was updated but not sure if any impact on us
  + Frank to check with lawyer if we need to do anything
* **Next Meeting Dates – June 8, 2022**
* **Adjournment**

**To-Do List**

|  |  |
| --- | --- |
| Lawrence | - Updates on bubble replacement  - |
| Sat | - |
| Craig | - |
| Frank | - |
| Michelle | - |
| Barb | - Member survey  - Rules re-write |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Greg | - Member survey  - Rules re-write |
| Nick | - Member survey  - Rules re-write |
| Gary | - Clubhouse repairs |
| Eliza | - Member survey  - Rules re-write  - Follow up with Burnaby regarding court condition improvements  - Monitor 6-8am early morning usage and develop recommendations  - Credit card processing fee recommendations  - Assess video alternatives inside new bubble and costs |
| All | - |