****

 **Board Directors**

|  |  |
| --- | --- |
| Lawrence Kumar – President Sat Gill – Vice President (absent)Frank Kusmer – Secretary - lateCraig Watson – Treasurer - lateGary Sutherland – Operations Director Peter Upper – Men’s League Director Greg Rash – Membership Director | Michelle Sing – Women’s League Director Nick Lee – Tournament Director Barb Crowley – Social DirectorJas Khera – Director at Large - late Jacquie Breadon – Junior Development Director Eliza Haight – Club Manager (absent) |

* **Call to Order** – Lawrence
* **Approval of Past Meeting Minutes**
	+ Approved minutes from Apr 13, 2022
* **General Board Items** – Lawrence
	+ Bubble Replacement Status
		- * Concrete repair in progress. Roaron targets completion by May 28
			* Decreased size of concrete pad expansion around annex due to clash with underground electrical wiring after confirming with Kirk
			* Farley to provide measurements and design of new bubble for approval
			* Total project spending up to ~$150k out of initial $200k transferred. More funds will be required shortly to pay Roaron for concrete repair.
			* We will confirm with city if work is completed on time to reinstate our summer allotment of 6 courts
* **Rules Committee** – Greg
	+ Survey status
		- * Reviewed survey questions – no changes
			* Reviewed timeline for survey, incl. communications, and final report on results to Board for July board meeting
			* Will offer prize incentives to encourage higher participation
* **Facilities Maintenance** – Gary
	+ Carpenter removed siding from clubhouse office – should be finished by June
	+ Selected new paint colour for clubhouse with Remdal
	+ Decided not necessary to close clubhouse during repairs
	+ Jacquie noted poor condition of floors that should be replaced. Gary prioritized exterior repairs to prevent water or other damage to interior.

We have a standing $10k budget for clubhouse repairs & maintenance. Gary can decide what projects need priority next year and plan accordingly.

* **Tournament Update** – Nick
	+ Reviewed budget for tournament – estimate profit of $5500 + auction items
	+ Set entry fees but decided not to charge $10 extra fee
	+ TC designated BO a ‘1000’ event meaning we have to offer $5k prize money
	+ TBC will give $1000 towards the cost of balls (to indirectly support prize money)
	+ Richmond has over 300 entrants (but surprisingly very few women registered) which should bode well for interest in Burnaby Open
	+ Tournaments this year Richmond/Delta/Burnaby/Stanley Park well spaced out
	+ Did not plan for bbq but Jas will try to organize volunteers for bbq; ask members for volunteers
	+ Collection of auction items still in progress; considering ways to maximize proceeds and discourage low bidders
* **Financials** – Craig
	+ Revenue to end of April $439k less Expenses to end of April $284k = Surplus to end of April $155k
* **Societies Act** – Michelle
	+ Societies Act was updated but not sure if any impact on us
	+ Frank to check with lawyer if we need to do anything
* **Next Meeting Dates – June 8, 2022**
* **Adjournment**

**To-Do List**

|  |  |
| --- | --- |
| Lawrence | - Updates on bubble replacement -  |
| Sat  | -  |
| Craig  | -  |
| Frank | -  |
| Michelle | -  |
| Barb  | - Member survey- Rules re-write  |
| Jas  | -  |
| Jacquie | -  |
| Peter | -  |
| Greg | - Member survey- Rules re-write  |
| Nick  | - Member survey- Rules re-write |
| Gary  | - Clubhouse repairs  |
| Eliza  | - Member survey- Rules re-write- Follow up with Burnaby regarding court condition improvements - Monitor 6-8am early morning usage and develop recommendations- Credit card processing fee recommendations- Assess video alternatives inside new bubble and costs  |
| All  | - |