**Burnaby Tennis Club**

**Board of Directors Meeting Minutes**

**Wednesday, December 14th, 2011**

**Present**

Larry Melnyk – President

Graham Youde – Operations                                   Susan Youde – Social

Val Cuthbert – Secretary                                          David Pell – Director at Large

 Hazel Padula – Ladies League                                Rosemary Riley – Junior Development                  George McLachrie – Membership                           Geoff Lakeman – Vice President

Nelson Lu – Treasurer                                              Louie Bortolazzo – Men’s League

**Absent**

Jackie Brown – Tournament Director

**Approval of draft agenda**

     Draft Agenda moved by Louie, seconded by Hazel.  Motion approved.

**Adoption of the Minutes from Nov. 16, 2011**

The minutes from Nov. 16th were approved by the Board.

**Business Arising from November 16th, 2011 Minutes**

        The club uniforms will be at the club in a week.

        Geological report.  Rosemary will check with Wendy Dawson to see if she has it.

        The purchase of club insurance was completed.

        The coke machine is gone.

        The new dishwasher has been installed.  The cost of the machine was $549.00 and installation was $120.00

**Head Pro Report**

1. Proposed Coaching Certification Dates for 2012

-         How much is the court fee per hour charged to Tennis B.C.  **Action Item:**  Carried

      forward to the January meeting.

-         The proposed dates are Oct. 12, 13 and 14, Oct.   26, 27, 28**.  Action Item**:  Oct. 26th is the Club social; hence, the date will need to be changed.

1. New Junior Development Session

-         Starting in January 2012 (dates to be confirmed)

-         There are over 30 juniors enrolled for the 1st session

1. Senior League Update

-         Burnaby currently in 1st place.  Currently half way through the schedule.

1. Outdoor Courts

-         The outdoor member’s courts are becoming extremely dirty.  They need to be cleaned as soon as possible.  **Action Item**:  Glen will talk to city workers.

-         We cannot expect them to be power washed yearly.

**Membership Survey Results**

* Approximately 45 calls were made to club members who did not renew their membership this year.  The survey indicated that the club did not lose members due to the rule changes.   Some of the reasons for not joining were – injuries, health issues, not able to play enough due to work, travel, etc.   other commitments and saving money.  **Action Item:**  Review recommendations at the meeting in January.

**Ball Machine**

**Action Item:**Graham will research further information and make a recommendation.

**Pro Performance Evaluation Update**

* Hazel had an executive friend make up questions relative to performance standards.  These questions have been passed on to club member Laurie Smith to review and refine to deal more specifically to tennis performance standards.  The review should be available in January.

**Night Bank Deposits**

* Rae has requested that the Club’s bank location be changed to the Vancity Collingwood Community Branch.  This branch is on her way home and would be more efficient for depositing the daily night deposit.  The board approved the relocation.  **Action Item:**  Nelson will complete the Night Deposit Agreement with Vancity.

**Proposed Burnaby Leisure Guide Ad and Budget**

* George put forward a motion to purchase a half page ad in the Burnaby Leisure Guide.  The cost of the ad is approximately $600.00   The Burnaby Leisure Guide has a large circulation base.   The Board approved the motion.

**Update on Business Case for Permanent BTC Facility**

* George, Graham, Geoff and Dave are preparing information to be presented at the AGM February 29th.    This is to be a brief preliminary business case in order to see if there is an interest by the membership in exploring this further.  Larry will present the status quo.

**Court Cleaner**

* The board decided to keep the S10 court cleaner.  It has been repaired and it appears to be working fine.  The machine can clean the club’s outside courts in the summer also.

**Construction and discussion of the 2012 BTC Budget**

* David will be preparing the draft budget.  Any budget requests need to go to him right away.

**Annual General Meeting Draft Agenda**

* Larry distributed a draft agenda and will post the draft agenda in the clubhouse.  Any agenda items should be forwarded to Larry.

**Additional Agenda Items**

* **Action Item:**Graham will look into prices for new nets between courts 5 & 6.

**Next Meeting - January 18th, 2012**