**Present** **Absent**

George McLachrie – President Glenn Richards – Head Pro

Lawrence Kumar, Vice President Bev Olson – Women’s League Director

Graham Youde – Operations Director

Peter Upper—Men’s League Director

Caroline Tuhten-Junior Development Director

Mike Hopkins – Membership Director

Anthony Mazzucco -Tournament Director

Gary Sutherland – Director at Large

David Pel – Treasurer

Eliza Haight, Club Manager

**Approval of Draft Agenda**

* The Agenda was approved.

**Adoption of the Minutes from May 9, 2018**

* The Minutes were approved.

**New Business**

**DHW Designs- Dave Wong**

* Presented a full scope and proposal of Clubhouse renovations
* The conservative estimate is $100k and we do not have the funds for it at this time. There was a general discussion of how it could be funded – it is estimated that borrowing from a bank at commercial interest rates might require repayment costs of $28k/yr. over 5 yrs; however, that would take away funds from bubble savings which is deemed more critical.
* Peter suggested just a lower cost refresh might suffice (i.e. painting, etc.) while others stated that the bubble replacement must take priority.
* Directors generally agreed the club is in need of improvement but there was no consensus on how to prioritize what should be done or how to pay for it. Tony suggested raising the membership limit as a way to find more revenue but it was only recently we promised to limit the number of members due to complaints from members that it was too busy.
* There was a discussion to propose a special levy idea to members at the AGM in November but introduce the idea in August at General meeting.

**Burnaby Open update-Anthony Mazzucco**

* Volunteer orientation to take place this Saturday, 25 student and 15-20 adult volunteers. Moved BBQ to the patio to be more efficient with orders. Gary has been working on donations with a good combination of monetary and gifts. Still in discussions on how to distribute donations, leaning towards raffle and possibly auctioning off higher priced items. First weekend will be busy, Sunday menu will be a change, Italian sausage and Portugese buns from the regular burgers/smokies. 170 players registered at this time.

**Serving Practice and Ball Machine Bookings- Mike Hopkins**

* Propose to change booking rules to give members who are playing singles or doubles priority over ball machine/serving bookings. Proposal to amend the booking rules such that serving and ball machine bookings are only available on a 23 hour or less basis only on courts 5 and 6 (during the winter bubble season)-all in favour, motion passed  
  **Action Item**: Brochure to be updated and note sent out to members prior to bubble season. Jegy to update booking system.

**Coaching Model update-Bev Olson**

* Reported by George on behalf of Bev- discussions are still in progress and will continue after the Burnaby Open.
* **Action Item**: Bev to meet with Glenn and present final recommendation at next meeting

**BTC Finance Update- Lawrence Kumar**

* Financial Update: Club had a $19k Loss in May reducing Year-to-Date Profit to $51k. We are still on track for year. For full details see VP Report.
* At current pace it would take us 8-9 years to save enough to replace the bubble. At new savings rate of $45k/yr we will have enough in 6 years except that the bubble is already over 20 yrs old. If we increased annual bubble savings to $65k/yr we could have enough in 3-4 years AND set the club on a sustainable long term path to save enough for the next following bubble. increase dues by . Lawrence & George to present details in support of what the increase means for bubble fund at meeting.
* Initiation Fee: Motion to double initiation fee for new members – so, for example, adult members fee would increase from $300 to $600. Burnaby residents will still receive a discount of 50% - so, for example, adult members would pay $300 instead of $600 -all in favour, motion passed

**Action Item**: LK to present final budget & dues for vote at next meeting

**Guests of Early Bird- Lawrence**

* Looked into previous models,- propose to roll $50 allowance for guest fees into all in one combined fee of $530 for new Early Bird dues for 2018/19.

**Action Item:** Eliza to set up pre-paid credit for EB for guests for upcoming winter season

**General Meeting – August 8, 2018**

* General meeting held on August 8, 2018. Board Meeting in July cancelled

**Plooto-Lawrence Kumar**

* Online payment service which sends electronic funds/payments through email. Processing and approval is done online. 2 signatories are able to log in and approve the payments. Letters sent out to vendors to advise. Email transfer is faster and more economical than issuing cheques.

**Record Keeping and Reporting-**

* All records and reporting will be kept for 7 years

**Board Reports**

* All Directors Reports attached at the end of the Minutes

**Next Meeting – General Meeting August 8, 2018 7pm**