

**Burnaby Tennis Club**

**Board of Directors Meeting Minutes**

**Wednesday, September 12, 2018**

**Present Absent**

George McLachrie- President David Pel – Treasurer

Caroline Tuhten – Jr. Development Director

Graham Youde- Operations Director

Mike Hopkins – Membership Director

Peter Upper – Men’s League Director

Anthony Mazzucco – Tournament Director

Bev Olson – Women’s League Director

Lawrence Kumar, Vice President

Gary Sutherland – Director at Large

Eliza Haight – Club Manager

**Approval of Draft Agenda**

* The Agenda was approved.

**Adoption of the Minutes from September 2018**

* The Minutes were approved

**New Business**

**Discussion about General Meeting/BTC 2018/19 Budget-George**

* Review of Draft Statements for the BTC AGM- finished the year off with a net income of $40K, in line with plan, added in depreciation. Utilities were higher, 13K higher than budgeted due to higher pressure in bubble.6K spend on legal fees in re: a member, 17 K membership dues, fell short of coaching operations due to HP injury, rate for court fees increase was delayed. 45K into savings for the bubble fund which brings the amount to 490K. All information was sent into accountants for financial review.

**BTC Registration Results to Date – Mike**

* Membership registration opened Sept 7 with 43 registered so far (including Pay and Play) as of Sept 11, 2018. Will monitor registration to see if/when we hit the 270 member limit (excludes Early Birds and Pay & Play) as there are 43 on the wait list (19 from Burnaby

**Legal Opinion concerning coaching - George**

* BTC obtained legal advice regarding next steps for coaches and was advised there should be no coaching without a written contract. BTC offered a bridge contract to GRT but was declined. Plan to do an RFP once issue is resolved.
* Pro Contracts- motion to begin hiring and post RFP- proceed with RFP, all in favour-
* Jr Development program- motion to have a separate contract (to separate it from the disagreements concerning the main contract), all in favour; This was offered to GRT but was also declined.
* Will consult legal counsel to issue a letter to the members on behalf of the Board

**BTC AGM-George**

* Date TBD upon confirming with the Accountants when the financial review will be ready

**Society Act Changes and Policy Requirement- Dave/George**

* to be approved by Membership
* Motion for notice period of 21 days for any motions to be put forward at the AGM

**Bubble Testing Update-Graham**

* Farley submitted a sample on behalf of BTC

**BTC Lease Renewal June 2019 Update-George**

* BTC will be required to provide a notice of extension for another 5 years in December 2018

**Sponsorship Update National Bank- Bev**

* Waiting to hear from contact

**Burnaby Parks and Rec Meeting-George**

* To be held on September 19

**Membership Updated- Mike**

* 74 Members, 2 Early Bird, 4 P&P
* Initiation Fee Penalty- will be calculated on a sliding scale unless its due to medical reasons or relocation

**Tennis Canada- George**

* BTC member Sophia Ho offered a scholarship to Yale University

**SFU Club-**

* to be offered M,W,F 8am – 10 am and/or Friday Evening 9pm-11pm

**Next Board Meeting – October 10, 2018 6pm**