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 **Board Directors**

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| Lawrence Kumar – President Sat Gill – Vice President Frank Kusmer – Secretary Craig Watson – Treasurer (Absent)Gary Sutherland – Operations Director Michelle Sing –Women’s League Director Greg Rash – Membership Director (Absent) | Nick Lee – Tournament Director Barb Crowley – Social DirectorJas Khera – Director at Large (Absent)Jacquie Breadon – Junior Development Director Brian Vikner – Men’s League Director Eliza Haight – Club Manager  |

* **Call to Order** – 6:00pm – Lawrence

* **Approval of Past Meeting Minutes**
	+ Approved minutes from Sept 13, 2023.
* **General Board Items** – Lawrence
	+ Signed contract with Burnaby for court usage for the bubble.
	+ Eliza will send to the board a link to Burnaby’s Drug & Alcohol Use Policy.
	+ Receive a BC Hydro rebate for $15,000; Our new lighting is saving $1,000/month.
	+ AGM – Set for Wed, Nov 15th as a virtual meeting; All 6 directors with terms expiring are renewing (Lawrence, Sat, Craig, Gary, Jacquie, Greg).
	+ Eliza will book the annual dinner in January and send a notice on the date/time.
* **Financials** – Lawrence for Craig
	+ Books are still with the auditors.
	+ For Sept 2023, the first month of our new fiscal year:
		- * Net Income $9.8k vs $17.5k; $7.7k below budget
			* Revenues $27.1k vs. $33.0k; $5.9k below budget
			* Expenses $17.4k vs. $15.6k; $1.8k above budget
* **Membership & Rules Committee** – Michelle, Eliza
	+ Strategic Initiatives (Michelle) – Key principles have been accepted by the board as noted in the document sent previously; The steering committee is dissolved.

Three priorities are identified and new committee’s will be formed, select a chair, expand on work completed and provide an update at the January board meeting:

* + - 1. Government Relations – committee is Gary, Frank, Jacquie, Nick (develop strategies on who, why, what; clear messaging on how we differ from Tennis BC, other clubs and the value we add to the community)
			2. Partnership Development – committee is Lawrence, Sat, Craig, Nick (choose 1-3 key partners; benefits to BTC members & Burnaby residents; day for public in summer; open house)
			3. Communication & Membership Engagement – committee is Barb, Greg, Michelle, Brian, Jacquie (talking points needed for consistency; benefits to members and community; at least quarterly messaging; governance manual & volunteer operations guide needed; create Google Drive or similar for board working documents)
		- Membership Update (Eliza) – Now at maximum 275 (3 medical leave returns, 26 spots opened). Six juniors did not renew. Some families chose to forgo their membership as their children did not play much; Waitlist link now posted on website under Membership; Updating the waitlist registration was challenging, involving manual sorting into chronological order and ‘order of acceptance’; Rules Committee is to review the application of the new membership policy for accuracy.
		- New Booking System Development (Eliza) – all is going well; slightly behind schedule; quality is high. Tentatively scheduled for roll-out after the current indoor bubble season ends.
* **Operations** – Eliza
	+ Bubble set-up delayed 2-3 days due to rain.
	+ Coaches Steve & Dimitrije are off to a great start. Sarah will be away until October 20; New coach information and details are now posted on the website.
	+ Painted office walls; Old junk removed from annex & fenced in area (full day of work removing 700 cubic feet of ‘junk’); Replaced older office computers and monitors.
	+ All office staff coming back from last year. Also returning are David Yang (past club manager), Luka Chen, & new addition Daniel Chen (also a coach working with Jack).
	+ Bubble will be cleaned 4 times a week to deal with increased ball fluff noticed last year (the increase was mostly due to the efficiency of the new bubble retaining air).
* **Facilities** – Gary
	+ We will clean courts prior to installing next year and use plastic to cover the courts to keep the bubble surface cleaner; Gary will investigate options.
* **Jr Tennis** – Jacquie
	+ Lost 8 juniors, 2 aged out, 6 dropped family membership.
	+ Received $5,000 grant from Tennis Canada for Girls Programming to be used in 2023. Met with Sarah to plan; Planning a mid-November start using 1 court 3-4 weeks in a row; BTC will be renumerated for court time; Will do press release.
* **Socials** – Barb
	+ Reviewed Thursday Night Social’s schedule
	+ Exploring ideas with graphic designer for BTC Club logo change – Frank will assist.
* **Next Meeting Date** – Dec 13 (AGM is Nov 15) - Zoom
* **Adjournment**

Ongoing Action Items

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| Lawrence  | -  |
| Eliza  | - Send to the board a link to Burnaby’s Drug & Alcohol Use Policy - Assess video alternatives inside new bubble and costs - Create update for members about new booking system development  |
| Sat  | -  |
| Craig | - Final version of audited statements  |
| Frank | - Logo change ideas |
| Michelle | -  |
| Barb  | - Logo change ideas |
| Jas  | -  |
| Jacquie | - Girls Programming to be completed in 2023 to receive grant  |
| Brian | -  |
| Greg | - New booking system development  |
| Nick  | -  |
| Gary  | - Explore options for using plastic to keep bubble clean and avoid scratching during take-down & set-up  |
| All  | - Begin work on Strategic Initiatives committees; Present at January board meeting  |