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 **Board Directors**

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| Lawrence Kumar – President Sat Gill – Vice President Frank Kusmer – Secretary Craig Watson – Treasurer Gary Sutherland – Operations Director Michelle Sing – Women’s League DirectorGreg Rash – Membership Director  | Nick Lee – Tournament Director (Absent)Barb Crowley – Social DirectorJas Khera – Director at Large Jacquie Breadon – Junior Development Director Brian Vikner – Men’s League Director (Absent)Eliza Haight – Club Manager |

* **Call to Order** – 6:00pm – Lawrence
* **Approval of Past Meeting Minutes**
	+ Approved minutes from Feb 8, 2023
* **General Board Items** – Lawrence
	+ Diversity Report – Deferred to May
	+ Miscl: Sent Civic report to start board focus on relationship building to board members to review; Two BTC summer courts in place from Burnaby on back courts for program use; Burnaby Open budget coming from Nick soon; Eliza to ensure pickleball lines from a Burnaby approved summer pickleball tournament do not permanently mark our courts.
* **Membership Committee & New BTC System** – Greg
	+ Propose we have Eugene evaluate designing a new booking system. He is fully qualified and results will be independently evaluated by Greg for best practices as he has lots of experience in significant software projects.
	+ Jegy system now has many weaknesses and isn’t meeting our needs: ongoing tech issues; too many manual things to track; coding changes for new rules can be complex or impossible. Current costs are $7k per year.
	+ Explored other off-the-shelf options: None meet our unique needs, plus we’d need an additional financial software package added.
	+ A custom designed software system if implemented should cost about 25% of the current annual costs now. In the long run, a new custom system would cost around $28K over 10 yrs, vs $70k with current system.
	+ Eugene has detailed unique knowledge of our systems and booking rules which provides a great benefit as a designer & programmer for a new system.
	+ Having data parameters designed for our own needs should keep it stable and flexible, making changes and reporting easier and faster.
	+ *Motion: Approve $2K for the research phase on a new custom system to be completed by Eugene – Approved unanimously.*
* **Financials** – Craig
	+ Mar 2023 Results: Surplus $180.3k vs $131.1k Budget, $49.1k above budget

- Revenues $447k vs. 375k Budget, $72.3k above budget; Coaching Court Rental +25k; Tennis Court Fees +23k; Camp +9.3k

- Expenses $267k vs. $244k we are $23.1k above budget; Repairs +22.8k; Fortis +13k; Accounting +7k

* **Operations** – Gary
	+ Dealing with ant infestation in clubhouse
	+ Washroom need a new update – tbd for next budget cycle
	+ Getting quotes to repair leaking roof on sheds at back (electrical components in it need protection)
	+ 60 lights to be stored – 40 in shed plus shelves inside coaching units; each light will be blown out clean, put in plastic bag and stored in dedicated shelving.
* **Operations** – Eliza
	+ Clubhouse use policy had been recently discussed, including for large bookings. Eliza has developed a policy.
	+ Bubble takedown coordinated: light storage is in place; 25Apr last day of play; Fri 28Apr bubble will be put in warehouse storage.
* **Coaching Update** – Frank
	+ Coaches have a similar indoor schedule to last year: Jack = 60hrs/wk; Uros = 33hrs/wk; Shelley = 14 hrs/wk; Simon = 5 hrs/wk.
	+ Contracts expire Aug 31, and will be updated over the summer
	+ Outdoor schedule this summer will be similar to their indoor schedule and is being coordinated by Eliza
	+ We have contracted with coach Kris Santoso again to run another summer weekly junior tennis camp – July 4 to Aug 31, 8am to 11am, Mon to Thurs on 4 courts, 6 & 7 plus 2 courts at the back we have again secured from Burnaby.
	+ BTC make 45% of profits + GST, or $20/hr/court used minimum.
	+ The Coaching Committee will make recommendations on the use of indoor court 5 for coaching at a future board meeting.
* **Socials** – Barb
	+ Mar 17 had past night/no tennis; 30 people came – well received
	+ Likely will coordinate social/BBQ end of May
* **Next Meeting Date** – May 10, 2023
* **Adjournment**

**To-Do List**

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| Lawrence | - Lawrence & Sat will discuss court improvements and outdoor court lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. |
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| Craig  | -  |
| Frank | -  |
| Michelle | -  |
| Barb  | - |
| Jas  | -  |
| Jacquie | - |
| Peter | -  |
| Greg | -  |
| Nick  | -  |
| Gary  | -  |
| Eliza  | - Ensure pickleball lines from a Burnaby approved summer pickleball tournament do not permanently mark our courts. - Assess video alternatives inside new bubble and costs  |
| All  | - |

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