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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President  Frank Kusmer – Secretary (Absent)  Craig Watson – Treasurer  Gary Sutherland – Operations Director (Absent)  Peter Upper – Men’s League Director  Greg Rash – Membership Director (Absent) | Michelle Sing – Women’s League Director (Absent)  Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large  Jacquie Breadon – Junior Development Director  Eliza Haight – Club Manager |

* **Call to Order** – 6:00pm – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from Sept 14th, 2022
* **General Board Items** – Lawrence
  + **Reminder of Directors terms expiring** – At the Nov 2022 AGM the following Director’s terms expire: Michelle, Peter, Nick, Frank, Barb, Jas.
  + **Bubble Replacement Status**
    - * Thanks to the committee (which has been dissolved), we ended up coming in at just over $700k total costs against budget of $760k.
      * A few remaining items are outstanding which will be handed over to the CM.
      * There will be some extra costs to incur including gate covering revolving door and covers for the exposed cabling around the courts.
  + **AGM Planning** – Request for directors to provide a summary of the last years activities and provide by the end of the month. Summary of last year’s activities to the end of August.
  + **Xmas Board Dinner** – in-person or gift cards, TBD
  + **Volunteers Recognition for City of Burnaby** – If anyone would like to go, please let Lawrence know.
* **Rules Committee** – Barb
  + Membership limit of 270, 250 members renewed, 22 on medical, could go to 271.
  + Policy update on Booking Rules and Family Membership definition:
    - * Currently none of 9 family memberships have more than 2 adults and 2 children under the age of 18.
      * There is no current definition for Family Memberships. We need to define this membership properly, add flexibility and reduce impact of large families on court usage.



* + - * *Motion: Accept new Family Member definition. 5 agree 1 disagree– motion for new definition passes.*
  + *Motion: 24hr Bookings - Add 1.5 hr bookings to 24 hour bookings and increase the 24 hour weekly limit to 2.5 from 2 to accommodate 1.5 hour bookings. Motion passes.*
  + BTC Membership Refund policy- absences due to illness and injury. Normally if someone is injured in Dec, and are not able to play again until Oct 1, they receive a credit back that they didn’t play. *Motion: If a member is injured or seriously ill and determines they can’t come back until the following season, member may request credit for the remainder of the season and will register for a spot for the following season. – Motion passes.*
* **Financials** – Craig
  + - Sep 2022 Results: Surplus $23.1k vs $16.2k Budget, $6.9k above budget. Revenues $41.8k vs. 29.9k Budget, $12k above budget (due to coaching court and camp); Expenses $18.7k vs. $13.7k we are $5.1k above budget (due to extra repairs).
* **Operations** – Eliza
  + Working with Jegy to display 30 min increments on the member side.  Staff can see the 30 min grid but Jegy is advising it may cause a glitch in system. Advised we have over 2000 codes and other clubs have a couple of hundred.  They advised that they will try and display it but it may cause other issues.
  + City advised that they will be installing fibre optic cabling due to CG Brown   
    Pool being demolished and rebuilt. CG Brown supplies internet to both the Rugby club and BTC. Hoping to be set in place by December and that can allow us to set up a camera inside the bubble and have an accessible link to the cameras on court for members to view at home.
* **Social Report** – Barb
  + Grand Opening was last Thursday, over 60 attended! People were happy, great feedback, nice lighting, nice to see some people who were not active come by. Lawrence cut the ribbon, thanked those on bubble committee project and those coordinating events, Barb, Social Committee and Eliza.
  + No new members, so no new members social. Will probably have a different kind of social in November.
  + Would like to hold formal Grand Opening soon, newly elected City of Burnaby members get sworn in November 2. Exploring options. Will focus on having members, not public. Barb to get in contact with Mayor once sworn in.
* **Next Meeting Date – Nov 9, 2022; AGM Nov 23, 2022**
* **Adjournment**

**To-Do List**

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| Lawrence | - Update on bubble final work items  - Lawrence & Sat will discuss court improvements and outdoor lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. |
| Sat | - Lawrence & Sat will discuss court improvements and outdoor lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. |
| Craig | - |
| Frank | - |
| Michelle | - Survey results need to be shared with members. |
| Barb | - |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Greg | - |
| Nick | - |
| Gary | - |
| Eliza | - Eliza will put together a list of specific items needed to improve the courts and outdoor lighting on walkways and around parking areas which is a safety issue.  - Assess video alternatives inside new bubble and costs |
| All | - |

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