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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President  Frank Kusmer – Secretary  Craig Watson – Treasurer  Gary Sutherland – Operations Director  Peter Upper – Men’s League Director  Greg Rash – Membership Director | Michelle Sing – Women’s League Director  Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large  Jacquie Breadon – Junior Development Director  Eliza Haight – Club Manager |

* **Call to Order** – 6:00pm – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from Aug 10th, 2022
* **General Board Items** – Lawrence
  + **Presentation by member – Mike Hopkins** 
    - * Suggests solutions for keeping 90min bookings, perhaps by adding them to 24hr bookings, and ways to fix the manual staff override that causes system issues,
      * Rules Committee will review this and make recommendations
  + **Reminder of Directors terms expiring** – At the Nov 2022 AGM the following Director’s terms expire: Michelle, Peter, Nick, Frank, Barb, Jas.
  + **Bubble Replacement Status**
    - * Electrical work and concrete work are now both completed
      * Bubble to be delivered Sept 28th
      * Lights – a small group will assemble them all
      * Outstanding items: Area around entry needs to be re-sloped to have proper drainage; need a customized gate with a lock to fit over the entry revolving door.
* **Financials** – Craig
  + - Aug 2022 Results: Surplus $150.5k vs $91.4k Budget, $59.2k above budget
    - Revenues $521.0k vs. 425.1k Budget, $95.9k above budget
    - Increases in revenues vs budget are due to higher than planned Burnaby Open revenue, interest earned, and coaching revenues
    - Utilities expenses are up $13k and repairs $10k.
* **Facilities** – Gary/Barb
  + Kitchen reno is underway; Reviewing plumbing options to move sink
  + Washroom renovations are not yet underway
  + Additional budget needed for renovations of clubhouse kitchen and floors. The current approved budget is $15k, with another $5k coming from a BC Sports Grant. Request is to add an additional $20k to complete everything. *Motion: Add an additional $20k to the budget for additional renovations to the upstairs area of the clubhouse. – Approved unanimously.*
  + Special thanks to the team for sourcing the complete kitchen cabinetry and parts at well below market cost.
* **Operations** – Eliza
  + Kirk from Farley here Sept 28th to install bubble
  + Sept 26th is last day of BTC outdoor bookings – no bookings until indoor courts are ready – likely around Oct 7th.
  + Eugene will be back in the office 1-2 times each week; Paula has left and Eliza is hiring additional staff
  + Court slope improvements – nothing in plans with Burnaby despite our consistent reminders; next year at the earliest.
  + Lawrence & Sat will discuss court improvements and outdoor lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. Eliza will put together a list of specific items needed to improve on the courts and outdoor lighting on walkways and around parking areas which is a safety issue.
  + 6am starts will be for only Sat/Sun
  + Video cams – following up on quotes
* **Social Report** – Barb
  + Bubble Opening – Open House October 7.
* A social for the updated clubhouse and new members is tbd for late Oct early Nov
* An event with the new City council and Mayor is also tbd for Nov. – trying for a Saturday or Sunday afternoon – approx. 1 - 1.5 hrs
* **Tennis Canada – Sat**

Sat advised TC asked for court time - were advised none available.

* **Next Meeting Date – Oct 12, 2022**
* **Adjournment**

**To-Do List**

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| Lawrence | - Update on bubble final work items  - Lawrence & Sat will discuss court improvements and outdoor lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. |
| Sat | - Lawrence & Sat will discuss court improvements and outdoor lighting with Burnaby. They will also meet with the new Director of Parks & Recreation. |
| Craig | - |
| Frank | - |
| Michelle | - Survey results need to be shared with members, include in Sept communication. |
| Barb | - |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Greg | - |
| Nick | - |
| Gary | - |
| Eliza | - Eliza will put together a list of specific items needed to improve the courts and outdoor lighting on walkways and around parking areas which is a safety issue.  - Assess video alternatives inside new bubble and costs |
| All | - |