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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President  Frank Kusmer – Secretary  Craig Watson – Treasurer  Gary Sutherland – Operations Director  Peter Upper – Men’s League Director  Greg Rash – Membership Director | Michelle Sing – Women’s League Director (absent)  Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large  Jacquie Breadon – Junior Development Director  Eliza Haight – Club Manager (absent) |

* **Call to Order** – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from June 8th, 2022
* **General Board Items** – Lawrence
  + Bubble Replacement Status
    - * Electrical work is delayed but is scheduled to start July 25th
      * Electrical engineer has been reviewing specs with Farley Group to work out issues; they reached an agreement on an option that is workable for all.
      * Roaron says concrete supply is tight – final work to be done after the electrical
      * Lights are ordered and payment arranged; Shipping next week
      * We are exploring options with BC Hydro to recognize our lower electrical use in our portion of local costs now that we are going to much more efficient LED lights.
      * Bubble delivery expected Sept 1-3
* **Financials** – Craig
  + For June 2022: Surplus $147.5k vs $81.4k Budget, $66.1k above budget
  + Revenues $482.3k vs. 391.2k Budget, $91.2k above budget
  + Expenses $334.9k vs. $309.8k we are $25.1k above budget
  + Budget and rates for the 2022 – 2023 season:
    - * Draft budget was reviewed. Recommends a 3% increase in dues rates.
      * *Motion: ‘Accept the proposed 2022 – 2023 budget as presented with a 3% dues increase.’ – Motion passes unanimously.*
      * This new budget estimates a $130k surplus with $25k higher expenses than the previous year.
* **Burnaby Open** – Nick
  + We had the highest historical number of entries at 543, which resulted in a record high revenue. On a gross cash basis we show a net income of $22,371.
  + Total prize money was $5,300 (Tennis Canada donated $1,000 towards this).
  + There were 2 rain outs, the finals on Sunday had to be moved indoor; All the women’s semi-finalists were Burnaby juniors.
  + Next time we will need to adjust the avoidance rules (players re-scheduling) to reduce bad timing and lack of use of designated courts.
  + Concession – most liked the services available; ordered too much food at times.
* **Survey Results** – Greg
  + The Rules Committee developed recommendations:
    - * Very good results for website, booking system, value for membership, communications, office staff and management
      * Key areas for improvement are: 1) Clubhouse / Change Facilities / Washrooms; 2) Court Availability Challenges; 3) Court Lighting and Level Surface,
      * Review coaching action plan to address: advanced level coaching, accessibility and availability.
      * Review rules suggestions to address: court usage, availability and booking rules.

* **Facilities Maintenance** – Gary
* Clubhouse outside siding is finished painting and gutters/downpipes were cleaned.
* Received a donation towards the Open tournament from Johnson controls of a new stronger sump pump ($ 700-1000) – we pay for installation.
* Re-organized the furnace room and reviewed bathrooms for updating.
* **Bubble Opening Socials** – Barb
  + Getting a date coordinated with mayor’s office for a 1-2 hour visit. May use courts 1-5 for juniors playing and court 6 for serving refreshments.
  + Also coordinating a social event on the first day the bubble is ready for play.
* **Operations** – Lawrence for Eliza
* Covid waiver form is being dropped, which is consistent with TBC and City of Burnaby.
* CJ Tennis Coaching requested court time – discussed and declined.
* Eliza to review and advise the board what the Burnaby Tennis Cup scheduled in June 2023 is.
* **Next Meeting Date – Aug 10th, 2022**
* **Adjournment**

**To-Do List**

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| --- | --- |
| Lawrence | - Update on bubble replacement  - |
| Sat | - |
| Craig | - |
| Frank | - |
| Michelle | - |
| Barb | - Recommendations for social events regarding opening new bubble |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Greg | - |
| Nick | - |
| Gary | - |
| Eliza | - Review and advise the board what the Burnaby Tennis Cup scheduled in June 2023 is  - Follow up with Burnaby regarding court condition improvements  - Monitor 6-8am early morning usage and develop recommendations  - Credit card processing fee recommendations  - Assess video alternatives inside new bubble and costs |
| All | - |