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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President (absent)  Frank Kusmer – Secretary  Craig Watson – Treasurer  Gary Sutherland – Operations Director  Peter Upper – Men’s League Director (absent)  Greg Rash – Membership Director | Michelle Sing – Women’s League Director  Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large  Jacquie Breadon – Junior Development Director  Eliza Haight – Club Manager |

* **Call to Order** – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from May 11, 2022
* **General Board Items** – Lawrence
  + Bubble Replacement Status
    - * Grade Beam concrete repair finished in May and courts were reopened to the public (and BTC full court allocation was reinstated).
      * Fortis shut down Sperling St and Roaron was unable to finish the work – will have to come back when road is open for the final pour of concrete for the exit landing pads and airlock.
      * There is a 4 week delay getting concrete due to strikes at plants and a fire at another plant so completion of work is tentatively scheduled for July. Should take 2 days to complete.
      * Still waiting for Farley to send design of new bubble with wiring layout. This will affect the electrician’s work and where/how many electrical junction boxes they install.
      * We will inquire if we can get our $10k refundable damage deposit back from City yet or if we must wait until work is 100% completed.
      * Total cash spent is about $150k (1st Farley deposit, engineering fees, and permit fees) vs $767k budget. Final payment to Roaron is pending ($126k). Second installment to Farley is coming up. Payment for lights is still outstanding. Electrician hasn’t begun their work yet.
      * Frank will call Brite Court regarding lighting assembly time and process. Gary and Frank will coordinate the initial unpacking and assembly once delivered.
  + *Motion: Transfer $100,000 from the Restricted Fund to pay Roaron for grade beam work. – The Motion passed unanimously.*
* **Financials** – Craig
  + Carried forward to next meeting in July; will include budget and estimate for next season’s dues renewal amount.
* **Burnaby Open** – Nick
  + Everything on track and we expect a large turnout of 400 or more
  + Auction items coming in and concessions to be open at least on weekends
  + Barb discussed the concept of a memorial trophy for this year
  + Jas – coordinating BBQ (only on weekends) June 25/26 & July 02/03. Some members want T-shirts with club annual dues.
  + Jacquie – will post tournament on Burnaby events website; Inviting mayor to finals day.

* **Survey Results** – Greg
  + The Rules Committee will develop recommendations for July.
  + Survey Results Summary:
    - * Overall member experience, over 96% indicating a satisfactory or better response and 75% indicating that it’s good.
      * Extremely satisfied with office staff; Least satisfied with changing facilities/clubhouse.
      * All areas of membership satisfaction have improved compared to 2019 survey results.
      * Programs appear to be well received; Tuesday Night Competitive Doubles and League were the top two programs.
      * 61% indicated that they were satisfied with court availability down from 70%. 76% were either Satisfied, More Than Satisfied or Very Satisfied with current prime time hours Mon-Fri 6pm-10pm and Weekends 8am-5pm.
      * Coaching programs combined had satisfactory or better ratings of 80%. Potential areas of improvement are: Accessibility to obtain or arrange coaching lessons; Availability of coaching services; Advanced Level Coaching.
      * Over 91% felt they understood booking rules and system with a satisfactory or better rating.
      * Interest in attending social events is 46%.
      * Key areas for improvement are: 1) Clubhouse / Change Facilities / Washrooms; 2) Court Availability Challenges; 3) Court Lighting and Level Surface.
* **Facilities Maintenance** – Gary
* Clubhouse siding now has been replaced with new cedar boards around the office and some areas on the upper deck. Will be power washing and painting the clubhouse soon.
* **Operations** – Eliza
* Doubles and clinics underway and popular.
* Looking into waiver for guests on our courts.
* Liaising with Burnaby about: Pine needles on court 11; Garbage bins – which were pulled last year; Outdoor lights burnt out.
* **Socials** – Barb
* Putting a plan together with recommendations. Exploring ideas for: Opening of new bubble; Mayor attending one week after it opens to celebrate.
* **Next Meeting Date – July 13th, 2022**
* **Adjournment**

**To-Do List**

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| Lawrence | - Updates on bubble replacement  - |
| Sat | - |
| Craig | - Financial report plus budget and estimate for next season’s dues renewal amount |
| Frank | - |
| Michelle | - |
| Barb | - Recommendations for social events regarding opening new bubble |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Greg | - Rules Committee recommendations for July from survey results |
| Nick | - |
| Gary | - |
| Eliza | - Follow up with Burnaby regarding court condition improvements  - Monitor 6-8am early morning usage and develop recommendations  - Credit card processing fee recommendations  - Assess video alternatives inside new bubble and costs |
| All | - |