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**Board Directors**

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| Lawrence Kumar – President  Sat Gill – Vice President (absent)  Frank Kusmer – Secretary  Craig Watson – Treasurer  Gary Sutherland – Operations Director  Peter Upper – Men’s League Director  Mike Hopkins – Membership Director | Michelle Sing – Women’s League Director (absent)  Nick Lee – Tournament Director  Barb Crowley – Social Director  Jas Khera – Director at Large (absent)  Jacquie Breadon – Junior Development Director  Eliza Haight – Club Manager |

* **Call to Order** – Lawrence
* **Approval of Past Meeting Minutes** 
  + Approved minutes from July 14, 2021
* **General Board Items** – Lawrence
  + Voting Procedures – Reminder for all board members to express their explicit yes/no vote on all motions. From the last Zoom board meeting the motion for court rental / guest fees to be increased to $30/hr at all times was re-voted and passed by majority.
  + Bubble Replacement Status – We will have a new bubble for the next indoor season; We will order it this winter from Farley Group; Best to order soon as there may be some cost increases coming; Grade-beam repairs (about 1/3 of it) will likely start May 2022; Our engineer has started the permitting process and is getting some additional quotes; The estimated cost is $750k and we should be able to fund it internally; While grade-beam work is underway in May 2022 we will likely not be able to book outdoor courts, and we will endeavor to get the work done as expediently as possible.
* **Financials** – Craig
* Trending similar to last month; Revenues up $50k vs budget and expenses $22k below giving a $72k surplus, due to higher than plan coaching revenues and lower than plan expenses.
* We paid Farley Group $33k for our final backup generator payment.
* **Membership & Rules Committee** – Mike
  + Following the last board meeting and further analysis, the committee has for now withdrawn 2 recommendations:
    - * Updated Prime and Non-Prime hours
      * 72hr booking required for all players in a doubles booking
  + Members returning for the 2021/22 season will follow a priority order (270 members maximum):
  + Returning members get first chance to renew, starting Sep.11.
  + Then injured from 2020/21 season can renew next – starting Sep.24.
  + COVID holds from 2020/21 then get to renew - starting Oct.1.
  + Then waitlist from Burnaby, if any spots left.
  + Then waitlist not from Burnaby, if any spots left.
  + Lastly, new members, if any spots left.
  + Pay and play get to register starting Oct.1. Maximum is 40 players.
* **Coaching Update** – Frank
  + Coaching contracts will be renewed soon.
  + The summer clinics program coordinated by Kris Santoso on 4 courts is generating a lot of revenue and the coaching committee will review the final results once completed.
* **Operations Facilities** – Gary
  + Old railings on the deck were replaced in 1 day and most of the wood rot was removed; Still needs a final paint
  + Special thanks from the board to Gary for all his hard work, plus all the other volunteers
* **Operations Management** – Eliza
  + She will ask Burnaby to clean the courts before the bubble goes up
  + The new Jegy website & booking system is being integrated and will be tested the last week of August
  + Sept 11 is the target date for the new system to be fully operational and live
  + The U12 camp went well and BTC made $720
  + The bubble should be up Sept 2nd and outdoor court booking unavailable from Sept 1 to 10
  + Shower and change areas in the clubhouse are now open
  + Outdoor coaching going well with everyone very busy
  + Evaluating policy options for website ads
* **Social** – Barb
  + Coordinating a social event for Fri August 20th 5-8pm; signup info coming
* **Next Meeting Date – Sept 8, 2021**
* **Adjournment**

**To-Do List**

|  |  |
| --- | --- |
| Lawrence | - Updates on bubble replacement  - |
| Sat | - |
| Craig | - |
| Frank | - |
| Michelle | - |
| Barb | - |
| Jas | - |
| Jacquie | - |
| Peter | - |
| Mike | - |
| Nick | - |
| Gary | - Oversee a project to replace the deck railings, and possibly the vinyl decking  - Address outdoor lighting improvements and garbage bin placement with Burnaby |
| Eliza | - Explore possibility of 6am opening  - Evaluate policy options for website ads  - Address outdoor lighting improvements and garbage bin placement with Burnaby  - Assess video alternatives and costs for next indoor season’s start |
| All | - |