**Burnaby Tennis Club**

**Annual General Meeting Minutes**

**November 25, 2015**

**Directors and Staff Present**

George McLachrie, President

Mary Flynn, Women’s League Director

Bev Olson, Social Director

Lawrence Kumar, Vice President

Barbara Docherty, Junior Development Director

David Pel, Treasurer

Graham Youde, Operations Director

Anthony Mazzucco, Tournament Director

Glenn Richards – Head Pro

David Yang – Club Manager

**Sporty HQ:**

* Lawrence gave an overview of SportyHQ issues at the beginning of the season.
  + Event sign-up under development
  + Booking cannot apply our rules 100%
  + Speed – too many graphics
  + Trial & error WIP

**AGM call to order**

**Approval of draft agenda**

The Agenda was approved.

* Last year’s AGM minutes approved

**Financial Statement Aug 31, 2015 Year-End**

* + **Action item**: Dave to provide details of the MISC expenses. It went from $18 to $3431.
  + Question: Bubble up/down expense
  + Goal: $400,000 restricted fund for bubble (currently $367k)

**Membership**

* + 80 members did not re-join (family, and juniors numbers dropped significantly)

**Budget**

* + Extra costs: mold cleaning $10k
  + New budget: $5,000 clubhouse improvement
  + Breakeven level for the club: 250 members
  + Projection profit at year-end: $5k+/-

**Clubhouse Renovation**

* + Asked City of Burnaby to upgrade the clubhouse (/w wheelchair accessible).
  + Letter from City:
    - Process: obtain from proposal from consultant to compare fees.
    - Determine scope of work and budget.
    - Construction drawings, obtain building permits and quotations.
    - Quote received from Shape (Consulting cost: phase 1 $16-20k)
    - City is budgeting $80k for the two washrooms
    - Majority of members expressed concern about paying the consulting fee.
    - George will continue to negotiate with the City and find free quotes
    - **Motion** to spend consulting fee for clubhouse renovation – **not passed**.

**Open Elections of Board Members**

* + Membership Director: Mike Hopkins would still stand - **approved**
  + Social Director: Bev Olson would still stand - **approved**
  + Ladies League: Mary Flynn would still stand - **approved**
  + Director at Large: Kenny would still stand - **approved**

**Any other business/questions**

* + **Motion** to reduce and provide more concise directors reports for future meetings **– approved.**

**Meeting Adjourned**